



Exhibition Move-in and Dismantling Instructions

EXHIBITION MOVE-IN:
Thursday, March 29, 2012
7:00am - 9:45 am

Booth spaces will be ready for exhibitors to arrange display booth from 7:45 am to 9:45 am ONLY! (Doors open at 10:00 am)

All displays must be in the assigned areas, complete and ready to commence, prior to the opening at 10:00 am of the same day. For exhibitors with equipment that requires longer setup time, earlier set-up may be requested at the discretion of Richard Oakey who can be contacted via the JOIN offices at 416-241-5646. In the event that an exhibitor fails to set up within the time specified, the exhibitor's property may be removed and stored at the sole expense of the exhibitor.

For any deliveries during move in or during the show, please use physical address:
Hilton Downtown Toronto
145 Richmond Street West, Toronto ON .

DISMANTLING TIME:
Thursday, March 29 2012
4:00 pm – 6:00 pm

All exhibits must remain intact until 4:00 p.m., and may not be dismantled or removed before that hour. All exhibits must be dismantled, packed and ready for removal by 6:00 p.m. on March 29, 2012. Exhibitors will complete arrangements for prompt pickup of all outbound shipments. Any packed, unattended exhibit material remaining in the exhibit hall after 6:00 p.m., March 29, 2012, shall either be discarded or, if labeled with exhibitor information, be shipped back to that exhibitor C.O.D.

LUNCH – Maximun 3 per booth
Thursday, March 29 2012
11:00 am – 1:00 pm